

Workload Disclosure Form

Full Legal Name:

(As it appears on your Human Resource paperwork for the college)

Title:

Full Time / Part Time (circle one)

Department:

Phone:

SSN (Last Four Digits only):

Empl Id:

HEO: Yes/ No (circle one)

On Leave: FMLA/ Sabbatical/ other / NA (circle one)

John Jay Email Address:

Secondary Email Address:

Number of courses you are teaching fall 2019 (please include and indicate all CUNY courses being taught, numbers only):

Number of courses you are teaching Winter Intersession 2020 (please include and indicate all CUNY courses being taught, numbers only):

Number of courses you are teaching spring 2020 (please include and indicate all CUNY courses being taught, numbers only):

Number of courses you are teaching summer 2020 (please include and indicate all CUNY courses being taught, numbers only):

NTA hours for which you are expected to be paid for Fall 2019, Spring 2020, Winter Intersession 2020 & Summer 2020 (apart from the TLC funded seminars):

Additional Information?